



# Brighstone C.E Aided Primary School

Headteacher – Mrs R. Lennon

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## Job Description and Person Specification

**Job title: Class teacher in Upper Key Stage 2 (Year 5/6 mixed class)**

**Salary:** Main Scale 3-6 (£37,101 - £45,352 before Sept '26 pay award)

**Contract type:** Permanent

## Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

## **Duties and responsibilities**

### **Teaching**

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work and applying knowledge of how children learn; e.g. building on prior knowledge, with opportunities to identify connections and for revisiting and retrieval practice
- Do their very best to ensure a safe, happy and stimulating working environment with positive working relationships
- Assess, monitor, record and report on the learning needs, progress and achievements of pupils, making accurate and productive use of assessment
- Plan a broad, exciting and varied curriculum and ensure that all pupils, including those with identified needs, are planned for to make maximum progress
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- To plan and organise a productive environment where resources and materials can be accessed appropriately by all pupils
- Provide students with meaningful and constructive feedback (verbal and written)
- Promote good progress and outcomes by pupils
- Incorporate the SMSC elements in their teaching when appropriate

- Have a working understanding of SEND and how to support them through high quality inclusive teaching and interventions
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for national tests

### **Whole-school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision, including those relating to the Christian ethos
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development relating to the school's values and vision
- To support, where possible, additional extra-curricular school activities as appropriate, such as BSA events, after-school clubs and school visits
- To provide enrichment activities as appropriate, including the production and dissemination of risk assessments for activities as appropriate
- To participate in a rota for allocated duties, including playtime duty and Collective Worship
- To be supportive of the church ethos of the school and willing to positively promote this ethos
- To facilitate and promote class participation in expression of faith and daily prayers at lunch, home time and elsewhere as appropriate

### **Health, safety and discipline**

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively in line with the policy to ensure a good and safe learning environment

### **Professional development**

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Keep up-to-date with developments in subject area, teaching resources and methods, and make relevant changes to planning and teaching as appropriate
- Where appropriate, take part in the appraisal and professional development of others

### **Communication**

- Communicate effectively with pupils and colleagues
- Communicate regularly and positively with parents and carers via meetings, face-to-face conversations and emails
- Report to parents on the development, progress and attainment of pupils as requested by the SLT

### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

### **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities
- Self-motivated, flexible and adaptable
- Ability to interact well with people at all levels and build positive relationships
- Excellent communication and organisational skills
- Very good ICT skills
- Passionate about teaching and working with children
- Flexible and willing to learn new things
- Team player and like to share good practice
- Keen to provide an engaging, stimulating and supporting learning environment

### **Management of staff and resources**

- Communicate with and direct learning support staff within the classroom to impact upon pupil provision and outcomes
- Deploy resources delegated to them

### **Other areas of responsibility**

- There will be the opportunity to lead one or more subject areas

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

## Person specification

Criteria	Qualities
Qualifications and experience	<ul style="list-style-type: none"><li>• Qualified teacher status</li><li>• Degree</li></ul>
Skills and knowledge	<ul style="list-style-type: none"><li>• Knowledge of the National Curriculum</li><li>• Knowledge of effective teaching and learning strategies</li><li>• A good understanding of how children learn</li><li>• Ability to adapt teaching to meet pupils' needs</li><li>• Ability to build effective working relationships with pupils</li><li>• Knowledge of effective behaviour management strategies</li><li>• Good ICT skills, particularly using ICT to support learning</li><li>• Knowledge of the statutory requirements of legislations concerning safeguarding children</li></ul>
Personal qualities	<ul style="list-style-type: none"><li>• A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school</li><li>• High expectations for children's attainment and progress</li><li>• Ability to work under pressure and prioritise effectively</li><li>• Commitment to maintaining confidentiality at all times</li><li>• Commitment to safeguarding and equality</li></ul>

### Notes:

This job description may be amended at any time in consultation with the postholder.

**Last review date:**

**Next review date:**

**Headteacher/line manager's signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Postholder's signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_