

Minutes of BSA Meeting 10th November 2025

Meeting opened 19.00

Attendees

We welcomed Lauren, a new parent from Reception class.

- In person: Richard, Mrs Lennon and Lauren.
- On Teams: Mrs Cousins, Jo and Sarah.

Apologies

Cerys, Gina.

Activities report

17.10.25 End of term disco worked well being immediately after school.

31.10.25 Pumpkin competition and meal deal at the Three Bishops. This was deemed a success and hopefully will be repeated next year.

- Richard to write a thank you letter to Sean, the pub landlord.

First tranche of Christmas raffle tickets sent out at end of term; needs to be followed up. Richard to include info about this in his BSA Christmas letter.

Funding

Accounts update:

- The round the island relay race raised £881.00
- End of term disco raised £194.00
- Lottery raised £70.80 (We need to try and promote this at the Christmas fayre.)
- Recycling bin raised £20.60

We have approved £850.00 towards the Year 6 residential.

We are expecting another request to assist with the Y1-Y6 visit to the pantomime in Portsmouth (the deposit was paid last year).

Sarah is looking to put a bid together for WightAid. Mrs Lennon to let her know what this could be for.

Tesco bid – up to £1500.

Future Dates

Christmas raffle prizes

We have received some donations, including from Tesco, but need to collect more.

Christmas Market 6th December 1300-1600

We need volunteers to help set up and run the refreshments as well as packing up after.

Refreshments to include mulled wine, homemade biscuits (request to parents), hot sausage rolls, Baileys and hot chocolate, squash for children.

Check stock of cups etc in hut (Richard).

Our stalls will be the raffle, Christmas jumper rail, refreshments and wreath making and will be in the hall.

Wreath making equipment to be checked in hut (Richard) - lots of foliage required on the day

We have 17 stall holders with various wares; they will be spread between the school hall, the library and the Year 3, 4, 5, 6 classrooms (Roy Bromley rooms).

A layout will be made to ensure there is a variety of stalls in each area.

A small stage in the hall for the entertainment will be setup for the school choir and a possible band from the Free School. We will ask Mar if she will play.

Ask the preschool if they wish to take part again this year (Richard to speak to Chloe).

Secret present room

Sarah has purchased a variety of items so far.

We need to send out information to parents to apply to ensure we are able to meet demand. (Richard)

Santa's Visit

Santa's presents for children. (Sarah purchasing)

Sleigh to be ready for the Christmas market. (Richard)

Santa invited to the last day of school. (Mrs Cousins)

Tree

Real Christmas tree for the school hall to be purchased late November, to be up and decorated by Monday 1st December. (Richard to organise)

Purchase 2 x 3-foot-tall artificial trees for the school to be entered in the tree festival. (Richard)

Christmas jumpers

Parents/carers can donate Christmas jumpers – put in BSA box in the foyer.

Actions

- Richard to put together a BSA letter to parents/carers:
 - to ensure the Christmas activities are in their diaries, and asking for help with these
 - biscuits for the Christmas Market
 - form for the Secret Present room
 - asking for help with the fayre
 - Christmas jumpers
 - raffle tickets - info
- Richard to write a letter to Sean at the Three Bishops to thank them for their support of the pumpkin comp.
- Mrs Lennon to let Sarah know what the WightAid bid could be for
- Richard to check stock of cups etc, and wreath-making equipment in hut
- Richard ask Chloe re: preschool stall at the Christmas Market, and ask Mar if she can perform
- Mrs Cousins – Santa
- Sarah – presents
- Richard – trees
- Jo – Christmas jumper box and sign

Meeting closed 20.05

