



# Brighstone C.E Aided Primary School

Headteacher – Mrs R. Lennon

New Road – Brighstone – Isle of Wight – PO30 4BB – Telephone (01983) 740285  
[www.brighstoneprimary.org.uk](http://www.brighstoneprimary.org.uk) Charity Number: 307389 email: [office@brighstoneprimary.org.uk](mailto:office@brighstoneprimary.org.uk)

19 November 2025

Dear Applicant

**Re: Application for Midday Supervisory Assistant (MSA) - Permanent position**

Thank you for requesting an application pack to the above vacancy that we have available.

This post is available to start as soon as possible following recruitment checks.

If you would like to arrange a visit to look around our school prior to the closing date please contact the school office.

Please email completed applications to [office@brighstoneprimary.org.uk](mailto:office@brighstoneprimary.org.uk) or post / deliver to the school at the address above.

Closing date for applications is Friday 28<sup>th</sup> November, 12.00 noon

***(Please note that although it states on the application form that at least 3 years of employment history is required, for the purposes of safeguarding, we actually require a FULL employment history, accounting for any gaps.)***

The provisional date for interviews is Tuesday 2<sup>nd</sup> December 2025

If we do not contact you before this date please understand that you have been unsuccessful in securing an interview on this occasion.

***Brighstone CE Primary School is committed to safeguarding and protecting its pupils and students. The successful candidate will be subject to an enhanced DBS check. References will be requested prior to interview.***

Enclosed with this application pack is:

- A job description and person specification
- An application form
- Declaration of criminal offences form
- Equality monitoring form
- A copy of the advert

**Closing date: Friday 28<sup>th</sup> November 2025, 12.00 noon**

**Interviews: Tuesday 2<sup>nd</sup> December 2025**

We look forward to hearing from you.

Yours sincerely,

Mrs Rebecca Lennon  
Headteacher  
Brighstone CE Primary School