

PERSON SPECIFICATION

JOB TITLE: Teaching Assistant B

DEPARTMENT: Education

GRADE:

POST NO:

PREPARED BY:

DATE:

| E = ESSENTIAL D = DESIRABLE | | SOURCE OF EVIDENCE - APPLICATION = A TEST = T INTERVIEW = I | |
|--|---|--|--------------|
| | 1. EXPERIENCE, direct work experience, other relevant experience. | W = | |
| E | A range of experience working in a primary school environment. | | A/I |
| E | Clerical / Administrative duties. | | A/I |
| D | Experience of supporting children with Specific Educational Needs | | A/I |
| | | | |
| | 2. KNOWLEDGE, without which the job cannot be done effectively. | W = | |
| E | Policies and practices of schools. | | A/I/T |
| E | Understanding of National Curriculum. | | A/I/T |
| E | Basic understanding of child development. | | A/I |
| | | | A/I |
| | 3. SKILLS & ABILITIES, Essential/Capable of doing, Desirable/Able to train. | W = | |
| E | ICT Technology. | | A/I |
| | | | A/I |
| | 4. QUALIFICATIONS, TRAINING & EDUCATION, also identify training to be given. W = | | |
| E | NVQ Level 2 or equivalent. | | A/I |
| E | First Aid Certificate or equivalent. | | A/I |
| E | Willingness to undergo necessary restraint training (Team Teach) | | A/I |
| E | English and Maths GCSE Grade C or above or equivalent. | | A/I |
| | | | |
| | 5. PERSONALITY, SOCIAL SKILLS, Relationships, thinking style, disposition. W = | | |
| E | Calm disposition with good communication skills | | |
| E | Good relationship with pupils – acting as a role model. | | A/I |
| E | Good team player. | | A/I |
| | | | A/I |
| | 6. OTHER FACTORS, Physical, Mobility, Availability, Conditions, etc. W = | | A/I |
| | | | |
| | CONTRA INDICATIONS, if any W = | | |
| | | | A/I |